**Hendrickson FFA Officer Application**

Being a Hendrickson FFA Officer takes a great deal of hard work and dedication. However, you will gain experiences and friendships that will last a lifetime. The skills gained will help prepare you for future careers, opportunities in college, and leadership roles in other organizations. Chapter officers serve the Hendrickson FFA members and advisors. They make a positive difference in the lives of many people.

As a candidate, you will need to study Agricultural Education, FFA facts/history and information, practice interviewing and presenting yourself in front of people. It will take your personal commitment and dedication to truly prepare for this process. You know yourself best! You know what areas you need to work on. We wish you the very best.

If you have any further questions, regarding the responsibilities of Chapter Officers, or the Selection Process, please contact Mr. Bonds, Mrs. Suarez, or Ms. Gonzalez.

**Organization**

The Hendrickson FFA Officers are overseen by the FFA Advisors with support by the school administrative office. There will be six elected chapter officers for the school year and the possibility of additional officers being appointed at the discretion of the FFA Advisors. Results of the Hendrickson FFA chapter officer election will be posted on Friday, April 20, 2018. The 2018-2019 Hendrickson FFA Officer Team will be installed into their new positions at the FFA Banquet on May 3, 2018.

**Selection Process:**

* **Application (worth 10% of overall score)**
	+ Consists of Short Answer Questions, Activity Points Sheet, Grade Check Form, and Teacher Recommendations. **The Application is Due Monday, April 2, 2018 by 4:20 pm.**
* **Interview (worth 40% of overall score)**
	+ The candidate will be interviewed by a panel of Agriculture Science Teachers, CTE Teachers, Administrators and/or Industry Representatives. The interview will last approximately 5-10 minutes. **Interviews will be April 12, 2018 at 5:00 pm.**
* **Exam (worth 40% of overall score)**
	+ 50 Questions – Approx. 25 questions from Parliamentary Procedure, 25 Questions from the FFA Manual
	+ **Exam will be April 12, 2018 after school.**
* **Popular Vote (worth 10% of overall score)**
	+ The FFA Chapter will vote at the April 9th meeting upon completion of the speeches and thought questions.
	+ The Officer Candidate will prepare a 3-5 minute speech. The speech should include the qualities that you possess that qualify you to be an FFA Officer as well as any future plans you have for our FFA Chapter. The speech will be given at the April 9th FFA Meeting. The candidate will be asked one thought question at the conclusion of their speech.
* **Additional Information:**
	+ **An electronic copy of the application can be downloaded on the HHS FFA Website: www.hendrickson.ffanow.org**
	+ Official Dress is required for the interview and speeches.
	+ The exam will consist of material covered in the Official FFA Manual and Gray’s Parliamentary Guide for FFA. Students may pick up copies of the study material from an FFA Advisor.
	+ If any of the components of the officer selection process is not completed, the candidate will be disqualified.

**Qualifications**

To participate in the Hendrickson FFA Chapter Officer program, officer candidates must meet all of the eligibility requirements:

* Be an FFA member for at least one year. The Chapter Officer selection process is open to **ALL** FFA 9th, 10th or 11th Grade FFA Members.
* Be in good standing with the FFA Chapter and with PFISD.
* Have and maintain a 2.0 GPA or higher and be able to maintain UIL Academic Eligibility throughout their term in office.
* Have and maintain a clean discipline and attendance record.
* Be enrolled in an Agriculture Science class in both the Fall and Spring Semesters of 2017-2018.
* Review the Chapter Officer Handbook.
* Complete the ENTIRE chapter officer selection process.
* Have a signed, completed application on file with the chapter advisors.
* Have a signed, completed Chapter Officer Contract on file with the chapter advisors.

**Officer Requirements and Expectations:**

* Attend **ALL** planned officer meetings and chapter activities (and be on time).
* Be available to attend the **REQUIRED** summer 3-day Chapter Officer Retreat scheduled in June (date TBD).
* Attend Area VII/Area XII Leadership Camp on date TBD (if elected President or Vice President).
* Participate in **ALL** recruiting activities
* Participate in **ALL** National FFA Week Activities
* Be willing to adjust your personal schedule to attend **ALL** FFA Meetings and Activities. This includes taking off of work and scheduling conflicts with other extracurricular activities.
* Maintain UIL Eligibility by keeping a GPA of 2.0 or higher and have a 3.0 GPA in Agriculture Science classes.
* Have an approved SAE Program.
* Participate in at least one LDE/CDE per semester.
* Memorize Opening and Closing Ceremonies by May 3, 2018.
* Purchase FFA Official Dress (including jacket) and FFA Officer Shirt.
* Wear Official Dress and Officer Shirt when required.
* Complete tasks that are assigned to you by an FFA Advisor or the Chapter President.
* Obey the FFA Code of Ethics, Officer Contract, Demerit System, PISD Student Code of Conduct and Extracurricular Student Handbook.
* Always maintain a positive attitude and do not engage in negative conversations about your fellow officers/FFA members, FFA Advisors, school and chapter.
* Be a good chapter representative and positive role model for other FFA members.
* Fulfill **ALL** duties of your office.

**Selection Process Dates:**

* + **Application Due: Monday, April 2, 2018 by 4:20 pm to Mrs. Suarez.**
	+ **Test & Interview:** Wednesday, April 12, 2018. Be dressed in official dress by 4:30 pm. This takes some time so be prepared to stay until the end.
	+ **Speech and Popular Vote: FFA MEETING -** April 9, 2017. Meeting starts at 6:30 pm. Be dressed in OFFICIAL DRESS by 6:00 pm.
	+ **Results:** Posted in the AG Building by Friday, April 20, 2018 by 4:15 pm.
	+ **Banquet:** Newly elected FFA Officers are required to attend the FFA Banquet on May 3, 2018 in Official Dress. They must also attend the Banquet Practice scheduled for Wednesday, May 2 from 4:15 – 6 pm.

**Hendrickson FFA Officer Application**

**(You may TYPE all sections of this application.)**

Applicant’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Grade: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent(s) Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**The following ESSAYS MUST BE TYPED.** You may attach your essays to the back of the application. Please include the question and number on your essay. You may download an electronic copy of this application off of the HHS FFA Website: [www.hendrickson.ffanow.org](http://www.hendrickson.ffanow.org). Please proof read ALL submissions.

1. What is the role of an FFA Officer?
2. How do YOU plan to make a difference in our FFA Chapter?
3. You over hear someone talking negatively about our FFA Chapter. Tell us what you would say to them.
4. Describe “FFA Spirit” and give us examples how YOU have “FFA Spirit”.
5. If you were elected to chapter office, what would be your main goal for the chapter?
6. Every year, students stop coming to the FFA Meetings after TCYS. What are some activities that we can do at FFA Meetings to keep members excited about attending?
7. What would you do if you over heard one of your fellow FFA Officers talking bad about another FFA Member or Officer?
8. Are there any FFA Members that you do not get along with or do not like? How would you handle this conflict as an FFA Officer? (This will stay confidential.)
9. Describe how we could use social media (Facebook, Instagram, Twitter) to promote agriculture and our FFA Chapter. Be specific.
10. What other commitments (outside of FFA) do you have that would compete for your time? Please explain how you would handle scheduling conflicts.

**FFA Activities**

Fill out the chart below with the points value. You cannot count FUTURE activities.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Activities** | **Points** | **Freshman** | **Sophomore** | **Junior** |
| **Leadership Development** |   |  |  |  |
| Invitational LDE | 1 pt |  |  |  |
| District LDE Member | 3 pts |  |  |  |
| Area LDE Member | 5 pts |  |  |  |
| State LDE Member | 10 pts |  |  |  |
| Top Ten State LDE | 15 pts |  |  |  |
| **Career Development** |   |  |  |  |
| Deer Park Invitational | 1 pt |  |  |  |
| SALE | 1 pt |  |  |  |
| HLSR | 1 pt |  |  |  |
| Prairie View | 1 pt |  |  |  |
| Tarleton Invitational | 1 pt |  |  |  |
| Texas State Invitational | 1 pt |  |  |  |
| TAMU Clinic | 1 pt |  |  |  |
| SHSU Invitational | 1 pt |  |  |  |
| James Madison Invitational  | 1 pt |  |  |  |
| Area CDE Member | 5 pts |  |  |  |
| State CDE Member | 10 pts |  |  |  |
| Top 10 CDE Member at State | 15 pts |  |  |  |
| High Point Individual any contest | 5 pts per event |  |  |  |
| **FFA Officer** |   |  |  |  |
| Chapter Officer Candidate | 1 pt |  |  |  |
| Elected Chapter Officer | 5 pts |  |  |  |
| District Officer candidate | 3 pts |  |  |  |
| Elected District officer | 5 pts |  |  |  |
| Area Officer Candidate | 5 pts |  |  |  |
| Elected Area Officer | 10 pts |  |  |  |
| **Star and Proficiency Award** |   |  |  |  |
| Apply for Star Award - Chapter level | 1 pt |  |  |  |
| Apply for Star Award - District level | 3 pts |  |  |  |
| Apply for Star Award - Area level | 5 pts |  |  |  |
| Apply for Star Award - State level | 10 pts |  |  |  |
| Apply for Proficiency - Chapter level | 1 pt |  |  |  |
| Apply for Proficiency - District level | 3 pts |  |  |  |
| Apply for Proficiency - Area level | 5 pts |  |  |  |
| Apply for Proficiency - State level | 10 pts |  |  |  |
| **SAEP (Stock shows) – Jackpot Shows do not count towards points.** |   |  |  |  |
| Pflugerville International Show | 1 pt |  |  |  |
| Travis County Show | 1 pt |  |  |  |
| SALE | 1 pt |  |  |  |
| Ft. Worth | 1 pt |  |  |  |
| State Fair | 1 pt |  |  |  |
| Houston | 1 pt |  |  |  |
| Star | 1 pt |  |  |  |
| San Angelo | 1 pt |  |  |  |
| **Conventions, Camps & Conferences** |   |  |  |  |
| Area Leadership Camp | 5 pts |  |  |  |
| District Convention | 3 pts |  |  |  |
| Area Convention | 5 pts |  |  |  |
| State Convention | 10 pts |  |  |  |
| Washington Leadership Conference (WLC) | 20 pts |  |  |  |
| **Community Service and other Activities** |   |  |  |  |
| Trick-or-Canning | 2 pts |  |  |  |
| Halloween at the Barn | 1 pts |  |  |  |
| Fruit and Meat Fundraiser Over 20 items | 5 pts |  |  |  |
| Plant Sale Volunteer | 2 pts |  |  |  |
| Other: |  |  |  |  |
| Other: |  |  |  |  |
| Other: |  |  |  |  |
| **Column Totals:** |  |  |  |  |

Hendrickson FFA Officer Contract

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, understand and agree to all of the following terms and regulation set by the Hendrickson FFA Chapter. I understand that these rules and regulations are for the benefit of the team as a whole and to help the Hendrickson FFA Chapter obtain higher goals.

1. You are an officer 24 hours a day, seven days a week. You set an example for other members, dress and act appropriately.
2. Pass all of your classes.
3. Communicate AT LEAST weekly with the advisors and other officers. Not knowing something is happening is not an excuse.
4. Be at FFA functions ***30 minutes before*** (or in a timely manner) and stay until cleanup is finished, unless you have worked something out with the advisors previously. **DO NOT** wait until the day of to make arrangements.
5. Get along with all members in the chapter, especially your fellow officers. Differences need to be put aside to achieve the goals that are set for the activity or for the year. If you encounter problems with someone you are expected to solve your differences in a *mature, quiet and discreet manner*. Please do not expect the advisors to take sides or spend chapter time on these issues.
6. You are expected to wear full official dress and bring your officer binder to each and every meeting unless specifically instructed to do otherwise by the advisors.
7. You are expected to know your part, without using an FFA Handbook, unless you are filling in for someone else.
8. Act in a professional manner, working for the good of the chapter. If someone is acting inappropriately or defacing the ag department, you are expected to protect the integrity of our department by stepping up and trying to prevent what is happening.
9. Make every member feel welcome and offer them the opportunity to be a contributing member of our chapter-a true leader involves as many as possible in the functions of our chapter.
10. Do everything that you are given the responsibility for whether it is in officer guidelines or at a specific meeting. Make sure it is done with the highest degree of accuracy and diligence.
11. Any decision made by the officer team must be abided by and supported as if it were your own idea.
12. Fulfill your commitment for the entire year. Work will not be an acceptable excuse-in most cases the dates are set months in advance, on the calendar(s) that you will be given. After 2 unexcused absences, you will be removed from office. *You must be willing to work out compromises with other activities so that you can fulfill your obligations. Exceptions will be on a case by case basis, determined by the advisors, NOT on the day of the event.*
13. You will be expected to sell at least $200 in the chapter fundraiser.
14. Participate in at least one CDE and LDE activity.
15. Keep parents informed of FFA activities.
16. You will be expected to fulfill your duties as listed in the constitution and on the attached page.

**I fully understand the above guidelines and understand that in order for the Hendrickson FFA Chapter to be successful, the officers must be strongly committed to their position. I am willing to hold myself to a higher level than other members and will work hard to be a leader and a positive role model.**

Officer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Certifications/Permissions**

**Student Commitment**

I certify that all information provided in the Hendrickson FFA Officer Application is true to my knowledge and my own work and thoughts. I understand that if I am elected to chapter office, I will be required and relied upon to fulfill **ALL** of the commitments involved in being an FFA Officer. I agree to abide the PISD Student Code of Conduct and Extracurricular Student Handbook, FFA Code of Ethics, FFA Officer Contract and FFA Officer Demerit System. I understand that my attendance at **ALL** FFA activities is mandatory and I must be on time. I will be required to attend Area Leadership Camp on date TBD (if elected President or Vice President) and a Chapter Officer Retreat in June (DATE TBD). I pledge to do my best in serving my chapter and fellow FFA members.

**Student Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent Commitment**

We understand that if \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, is elected to a chapter office, he/she will be responsible for their chapter officer duties and attending **ALL** FFA activities. We also understand that this takes additional out of school time and we fully support/encourage this commitment. We understand that we will be required to purchase FFA Official Dress and an Officer Shirt and that our son/daughter will be required to attend Area Leadership Camp on date TBD (if elected President or Vice President) and a Chapter Officer Retreat in June (DATE TBD).

**Parent Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hendrickson FFA Officer Demerit System**

1. Any officer receiving 3 Demerits will be dismissed from the Hendrickson FFA Officer Team.
2. An officer that has been kicked off due to demerits will not be allowed to run for office the consecutive year.
3. Demerits cannot be made up.  Students will accrue the demerits over the course of the school year. The demerit system will restart with the election of the new officer team.
	1. Parents of the student receiving the demerit will be informed of the situation for their student only.
	2. Ag Science teachers will privately keep record of demerits.
	3. Demerits will be handled privately with the individual students they apply to.
	4. Students will sign off on their paper when they are informed of their demerit.
4. Demerits are handed out at the discretion of the Ag Science Teachers, CTE Director and/or School Principals.

a.       These individuals can give demerits without the consent of the others.

b.      All Ag Science Teachers must agree on the demerit when given by an Ag Teacher.

1. More than one demerit may be given at a time.
2. This demerit system is based on the stipulations and guidelines set by the Hendrickson FFA Officer Contract.

a.       The contract and demerit system are to be signed by all officers, one of their parents and the Ag Science Teachers.

b.      Demerits can also be given for situations not outlined in the officer contract.

I understand the Hendrickson FFA Officer demerit system.

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Grade Check Form**

Officer Candidates must have and maintain a 2.0 GPA. Please have each of your teachers fill this form out with your **CURRENT** grade.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Period** | **Subject/Teacher Name** | **Grade** | **Signature** | **Comments** |
| **1A** |  |  |  |  |
| **2A** |  |  |  |  |
| **3A** |  |  |  |  |
| **4A** |  |  |  |  |
| **1B** |  |  |  |  |
| **2B** |  |  |  |  |
| **3B** |  |  |  |  |
| **4B** |  |  |  |  |